

**Village of Waynesville  
Council Meeting Minutes  
February 16, 2021 at 7:00 pm**

Present: Mayor Earl Isaacs  
Mr. Brian Blankenship  
Mr. Chris Colvin  
Ms. Joette Dedden  
Mr. Zack Gallagher  
Mr. Troy Lauffer  
Mrs. Connie Miller

Village Staff Present: Jeff Forbes, Law Director; Chief Gary Copeland, Village Manager and Safety Director; Jamie Morley, Clerk of Council

***CLERK’S NOTE-** This is a summary of the Village Council Meeting held on Tuesday, February 16, 2021. Due to Covid-19, this meeting was a teleconference using Zoom which is allowable by Ohio SB 365.*

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Ms. Dedden called the meeting to order at 7:03 p.m. Mayor Isaacs had technical difficulties and joined the meeting shortly after called to order.

Roll Call – 7 present

**Mayor Acknowledgements**

Thanked the Street Department for all their hard work keeping the streets clear after several snow storms.

**Disposition of Previous Minutes**

Mr. Colvin asked Ms. Dedden to clarify if she wanted to review the Rules of Council when meetings resumed in person or if this needed to be done sooner. Ms. Dedden responded that she would prefer to meet in person before a Council meeting. The changes she would like to suggest are not too dire and can wait until meetings resume in person.

Mr. Colvin made a motion to approve the minutes of February 1, 2021 and Mrs. Miller seconded the motion.

Motion – Colvin

**Roll Call – 7 years**

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**Public Recognition/visitor’s comments**

Scott Teeters, 1900 Dryden Road, Dayton, Ohio, representing DP&L stated DP&L will be changing their name in the next couple months to AES Ohio. AES purchased DP&L in 2011 and has offered many opportunities to expand substations and updating systems. Employees, offices, and phone numbers will remain the same; the biggest change will be the name. This name change will be officially rolled out at the end of February and residents will see the name change on their April or May bill.

Mr. Colvin asked if the headquarters will change. Mr. Teeters responded the headquarters will now be in Arlington, VA. The old headquarters building will turn into a technology center to serve the community. Mr. Colvin followed up and asked if this will still be an American company. Mr. Teeters answered that the headquarters is still located within the US, but it is a global company.

Mr. Gallagher asked the best way to inform the residents. Further stating during this time of name change, scammers can take advantage of the situation and attempt to fraud people. It is best to ask for identification and call the company to ensure individuals are with the company. Mr. Teeters agreed that this was good practice. Chief Copeland suggested that Mr. Teeters provide him with information with the roll out of the name change and he will make a public announcement.

**Old Business**

None

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**Reports**

**Finance**

The Finance meeting is postponed until Thursday, February 25, 2021 at 5:00 p.m. in order to receive and review the health insurance quotes for Village employees.

**Public Works Report**

Next meeting will be March 1, 2021 at 6:00 p.m.

**Special Committee Report**

None

## **Village Manager Report**

- Waiting for the Warren County Commissioners to approve the Emergency Water Agreement.
- The water distribution station is moving along. The drainage system has been installed and sloped for proper drainage for water overflow. Unfortunately, the temporary water distribution station has been briefly closed due to a plow truck taking out the power line. Waiting for DP&L to repair it.
- Applied for Small Business Grant for Phase IV to replace water lines and repaving of Third Street for 2022. The Village applied for the OPWC Grant but was just below the acceptance line. The Small Business Grant is only available to Villages and do not have to compete with bigger municipalities.
- Provided progress photos of the new elementary school building.
- All paperwork has been submitted for the Community Block Grant with Warren County. This is for 35K to put in sidewalks along Franklin Street from Fifth Street to Lytle/Dayton Road. The Village has a good chance of receiving full funding, but offered 20% participation if needed.
- Ordinance on the agenda tonight for cellular service for a GIS tablet. This is to GPS the water system and provide a water model.
- The initial quote provided by Choice One Engineering for the Ferry Road Tower was for repainting the tower. However, after reviewing the video, the quote to repaint and rehabilitate the tower has gone up to 350K. 300K was appropriated, so another 50K to 75K will need to be added to the permanent appropriations.
- There are three parcels of land that have recently gone up for sale within the Village. There is approximately 36 acres off Old Stage Road next to Victoria Place for \$2.1 million, 3 acres off Church Street for \$269K, and 6 acres off Somerset for \$469K. There had been discussion to see if the Village could purchase part of these parcels for a park, but it does not appear that the seller wants to separate. There is a possibility a developer could donate green space to the Village.
- Ordinance tonight to renew the Village's liability and property insurance with Hylant. The policy increased about 2%. Approached by Anderson Insurance to provide the Village with another quote, but this will not be available until Friday. It is up to Council how they would like to proceed.
- Posted on Facebook and the Village website to not park along snow routes within the Village during times of high

accumulation of snow. Had to knock on several doors to ask residents to move cars. If the cars are not moved to allow for plowing, the cars could be towed or owners cited.

- Gary Hoffman contacted the Village about filling in the property at the corner of Route 73 and Route 42. He has provided paperwork of an engineering study by Stantech and provided approval from FEMA to change the floodplain. Turned the paperwork over to Choice One for review, this should be covered under third party expenses. There are concerns that this will impact the Village well fields. Spoke with Warren County Water and Sewer because the sewer plant could be affected by this. However, Chris Brausch did not express any concern. Stantech study claims that filling in this property will only raise the water table by 1/8" as the flood plain is so spread out.
- Pursuing another grant with the EPA to help residents replace lead water lines from the meter to the house. Currently working with Choice One to apply for this grant.
- 2020 Census has been filled out and received certification for participation.
- The Township Newsletter is asking for submittals by March 5. Mrs. Miller volunteered to write the article.

## **Police Report**

- The new CAD system does not generate a Calls for Service report, so one was provided by compiling the calls by hand.
- Mayor's Court Report has been provided for review.
- Recycling Rally has been scheduled for April 24. The Village has agreed to provide two employees and contacted Rumpke to be there during the rally.
- Attended Veteran's Court.

Ms. Dedden provided several comments on the Village Manager's report. She stated she did not believe the County Commissioners would approve the Block Grant for new sidewalks. She also expressed her disappointment in the 100K quote increase to rehab and repaint Lytle-Ferry water tower and suggested that the money be deducted from another project like repaving streets. Ms. Dedden also stated she did not agree in purchasing land for a new park. She did support getting another quote for liability and property insurance. She conveyed her belief that filling in the Hoffman property would cause issues with the Village well fields. She thanked Mrs. Miller for stepping up to write the article for the Township Magazine.

Chief Copeland stated that Council can review the study performed by Stantech on the Hoffman property. He summarized that the study suggests because of the wide spread of the flood plains filling in the two acres will only raise flood levels by 1/8". Ms. Dedden asked if the land is filled in and it does cause issues, what can the Village do from a legal standpoint. Chief Copeland stated that the EPA reviewed the application and FEMA changed the boundaries of flood plain,

so the Hoffman property is no longer within them. He feels that at this point, the Village can not do much to stop Mr. Hoffman. However, Choice One has been contacted to look over the study and ensure that Stantech's data is correct. Mr. Gallagher asked Mr. Forbes at what point does it become a legal obligation on behalf of the engineering firm that did the study and it proves to be false information and does negatively affect the well heads. Mr. Forbes stated that he would have to investigate this.

Mr. Colvin asked if Choice One looks over the paperwork from Stantech and agrees with their study, would this change the opinion of Council members. Mr. Gallagher suggested that Choice One does a study on behalf of the Village to see the impact of filling in these two acres. Chief Copeland stated this is what he has asked Choice One to do. Mr. Colvin asked if Wessler would be a better choice for this study. Chief Copeland said he would reach out to Wessler.

Mr. Colvin asked about the EPA grant money to replace lead service lines. Since the Village has identified that this may be an issue, is the Village opening themselves up to have to act. Chief Copeland stated that this is the customer side of the meter. It is not the responsibility of the Village; the grant money is to help the customer.

Mr. Colvin asked for information on other insurance company asking to provide an insurance quote. Mr. Lauffer explained, the individual is a commercial insurance agent from Ohio Insurance Alliance Group and does work within the same office as Mr. Lauffer. At this time, there was a discussion if this would be a conflict of interest. Mr. Forbes stated that he has discussed this with Mr. Lauffer and if Councilmember Lauffer abstains from the vote, recuses himself from discussion, and does not get anything of value from this, then it is fine. The consensus was that it would benefit the Village to get another quote and compare coverage and price to ensure the Village gets the best coverage.

Mr. Gallagher said he believes getting the water system on a GIS tablet will be a tremendous asset to the Village. It will save time and manhours by providing all the details needed to the water operator when dealing with a water break before having to dig up the line.

Mr. Gallagher asked if the quote for the water tower rehabilitation project is on the high side. Chief Copeland stated that it is padded to plan for worse case scenario. He is hoping that the bids will be low as the companies are bidding against each other.

Mr. Gallagher asked if there would be another option instead of backfilling the Hoffman property such as putting a 16" corrugated pipe encompassing the property. Chief Copeland stated that he does not think Mr. Hoffman would consider this or that option would keep the area from flooding.

Mr. Gallagher wanted to stress that the 36 acres next to Victoria Place should not be allowed to tap into the push line. Chief Copeland stated the Village would have to approve the developers water plan and would not allow them to do this.

Mr. Gallagher asked with the EPA lead grant, would the Village be doing the work. He believes this could place a liability on the Village. Chief Copeland stated the quotes provided were for Choice One to do all the work and this will alleviate the liability on the Village. Mr.

Lauffer also stated that residents may want to consider an add-on to their insurance coverage called underground service lines coverage for as little as \$30 a year to help replace underground lines.

### **Financial Director Report**

- Ms. Morley stated that Jim Hough from Wade Insurance is working on getting together health insurance quotes for the period of 1 May 2021 to 30 April 2022. Open enrollment started February 1<sup>st</sup> and all employees just finished updating Formfire.

### **Law Report**

None

### **New Business**

Mrs. Miller volunteered to write the Township Magazine article for the Village and asked for ideas from everyone.

### **Legislation**

#### **First Reading of Ordinances and Resolutions**

##### **Ordinance 2021-006**

Authorizing the Village Manager to Award Property and Liability Insurance Coverage for the Village of Waynesville and Declaring an Emergency

Ms. Dedden made a motion to table Ordinance 2021-006 until next meeting to receive another quote and Mr. Gallagher seconded the motion.

Motion – Dedden

Second – Gallagher

#### **Roll Call – 7 yeas**

##### **Ordinance 2021-007**

Authorizing the Village Manager to Execute an Agreement with Verizon Wireless for Cellular Service

Mr. Gallagher made the motion to have the first reading of Ordinance 2021-007 and was seconded Mr. Colvin.

Motion – Gallagher

Second – Colvin

Mr. Colvin asked if the previous GIS by RCAP would be used or would the Village start from scratch. Chief Copeland stated the RCAP GIS would not be used but going through Ohio Rural Water. The Village will be purchasing a license to use ARC GIS. Ohio Rural Water has received grant money and will help offset the license cost from \$5,000 to \$1,000. RCAP required the Village to contact them to make any changes or updates to the old GIS. This time the Village will own the model of the water system and can make updates in house and stored on the Village server.

Mr. Gallagher stated that the ARC software was what most utilities use and is a standard for the industry. He also noted that if the Village chooses later to hire another company to do locates (OUPS tickets), the company will be able to utilize the GIS information to do locates if the Village chooses to share.

Mr. Colvin asked if the software comes with security protocols built in. Chief Copeland stated that he believes it does but will need to research further. Mr. Gallagher added that GIS will not allow users to manipulate valves or chlorine levels as with SCADA. This is only to map out the water system and provide an on hand isometric system.

Ms. Dedden asked what ARC and Ohio Rural Water has to do with an ordinance about Verizon. It was explained that the tablet used to map the system will need to have cellular capability to pinpoint GPS locations out in the field.

### **Roll Call – 7 yeas**

### **Executive Session**

None

All were in favor of adjourning at 8:46 p.m.

Date: \_\_\_\_\_

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Jamie Morley, Clerk of Council