

**Village of Waynesville
Council Meeting Minutes
August 20, 2018 at 7:00 pm**

Present: Mayor David Stubbs
Ms. Kimberley Kaan
Ms. Joette Dedden
Mr. Chris Colvin
Mr. Brian Blankenship
Mr. Earl Isaacs
Mr. Zachary Gallagher

Village Staff Present: Kevin McDonough, Assistant Law Director; Gary Copeland, Village Manager and Public Safety Director; and Jamie Morley, Clerk of Council

***CLERK'S NOTE-** This is a summary of the Village Council Meeting held on Monday, August 20, 2018.*

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Mayor Stubbs called the meeting to order at 7:00 p.m.

Roll Call – 7 present

Mayor Acknowledgements

Met Ueda Shota, an exchange student from Japan, who is staying in Waynesville and learning English. He brought a letter of greeting from his Mayor, Yoichi Fukuoka.

Disposition of Previous Minutes

Ms. Kaan made a motion to approve the minutes of August 6, 2018 as written and Ms. Dedden seconded the motion.

Motion – Kaan
Second – Dedden

Roll Call – 7 yeas

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Public Recognition/visitor's comments

Gus Edwards, 6050 Clarksville Rd., on behalf of Wayne Township, gave an update on the fire station. Tom Hurd has been instructed to make no more field decisions without everyone present. Change orders can be very costly. Plans have already been approved by Planning Commission and engineers.

Mr. Edwards and Mr. Copeland are to keep lines of communication open to avoid any misunderstanding. Mr. Edwards will contact Mr. Copeland to further discuss the metering of the fire protection line.

John Murray, 398 Miami Street, requested a lighter hand in government. He spoke about boat storage and RV parking. He felt Council was over reaching legislation by not allowing boats on grass and only seasonal.

Ms. Kaan stated that the proposed legislation does not include seasonal or about parking on grass in back yards.

Mike Logan, 1027 Justin Ridge Way, does not feel that boats in driveways displace cars to the street except maybe on Preston Dr. He appreciates the response of Council and the Planning Commission.

Ms. Kaan commented on the full house at this meeting. Anyone can have the agendas emailed to them, please supply your email address to Ms. Morley.

Old Business

None

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Reports

Finance Report

Will meet on Thursday, August 23rd at 5:00 p.m. and public is welcome to attend, please come.

Public Works Report

Will meet here on Tuesday, September 4th at 6:00 p.m. The public is encourage to attend.

Special Committee Report

Planning Commission has legislation for changes to Code 76.14 for Council to consider.

Mr. Isaacs and Mr. Gallagher attended the Warren County Municipal League meeting and Representative Scott Lipps was the speaker.

MOMS will meet on Tuesday, August 28th at 5:30 p.m.

Village Manager Report

- Four trees have been removed and are ready to have new trees planted.
- Met with David Stout of In Control Technical Solutions, he provided information about the SCADA systems, as Mr. Elliott is looking to retire his services.
- A meeting is scheduled for August 21st at 10:30 a.m. with Groundwater Science to discuss the proposed site for Well 9. Council is encouraged to attend this meeting.
- An Ordinance has been prepared of Sec. 4.6 revision of the Personnel Policy for Councils approval.
- Several more items need to be moved from the Sawyer building.
- Preferred Tank and Tower Maintenance Division will do the interior and exterior tower inspection Monday, September 24th.
- Continuing the painting of curbs around town.
- Bid received for crack sealing all the streets in the Village from Collett for \$26,000.00.
- Fed Excavating has repaired 10 catch basins and currently working on the storm drain by library. This will have a punch out available in this line for Fifth Street to attach to at a later time.
- Met with Tom Hurd and Mr. Edwards on the fire station project.
- Still waiting for evaluation from Nick on the retention pond.

Police Report

- School is back in session and Officer Wells returned as SRO.
- School's new traffic pattern has caused backups. Working with the school to get a better traffic pattern and better flow.

- There was an armed robbery in the Village on August 8th. Suspect was apprehended within an hour and incarcerated. This appears to be drug related.

Financial Director Report

- Bank reconciliation completed for July.
- Credit Card reconciliation with online utility payments.
- RITA has added Creekview Acres as part of the Village and can now collect proper income taxes.

Law Report

- No report

Ms. Kaan stated that the Village was contacted on July 19th that the hearing date of August 6th was vacated concerning the Warren County Water Law Suit as the Magistrate had made his decision. We still have not been informed of his decision. Would it be possible for our Law Director to contact the Magistrate and ask how long do we wait for this information.

Mr. McDonough stated if we do not hear anything soon, they could call the Magistrate's clerk.

New Business

Received an application from Troy Lauffer, applying for the vacant Planning Commission seat.

Ms. Kaan made a motion to not appoint anyone to Planning Commission at this time and to advertise in our normal ways for the opening. Mr. Gallagher seconded this motion.

Motion – Kaan

Second - Gallagher

Roll Call – 7 yeas

Mayor Stubbs stated that a Community Events Committee meeting needed to be scheduled to discuss the insurance issue with the Chamber. This Committee will meet on Monday, August 27th at 5:30 p.m. Ms. Morley was instructed to advertise this.

Mr. Colvin asked why insurance cost recommendations from Hylant had changed.

Mr. Gallagher would like more information from our Insurance Company as to why they are okay with reducing it at this time.

Kelly Miller, 839 Preston Drive, Executive Director of the Chamber, wanted to stress that 1/2 was standard in their research of other large festivals and 5/7 is a hardship. She wanted to thank Council for setting a date to discuss this matter.

Ms. Kaan gave Council a copy of Clermont County's policies for when they sell water to another public water supplier. Because it takes months to put together a contract, of which our contract with Warren County is up in April of 2019, she thought Council could start looking over information.

Legislation

First Reading of Ordinances and Resolutions

Ordinance No. 2018-036

An Ordinance Amending the Fee Schedule for the Village of Waynesville.

Ms. Kaan stated several items that need to be amended.

1. Bulk Water Rate change from \$4.20 to \$5.25
2. Water Connection Fee strike the words Inside the Corporation.
3. Monthly Water Surcharge, change to Monthly Water Capital Surcharge.
4. Page 4 under \$.10 per square foot... the 30% Personnel change to 30% Administrative Fees

Ms. Dedden made a motion to have the first reading of Ordinance No. 2018-036 as amended and Mr. Isaacs seconded the motion.

Motion – Dedden

Second – Isaacs

Roll Call – 7 yeas

Ordinance No. 2018-037

An Ordinance Amending Section 76.14 of the Village of Waynesville Codified Ordinances

John McKinley, 351 Somerset, would like to see changed from legally park in residential zoning district to on street parking for campers.

Ms. Dedden requested in Section D the last sentence to state as follows: This permission shall be for three days and will only be issued to the same residential property 12 times in a calendar year.

Ms. Dedden made a motion to have the first reading of Ordinance No. 2018-037 as amended and Mr. Isaacs seconded the motion.

Motion – Dedden

Second – Isaacs

Roll Call – 7 yeas

Ordinance No. 2018-038

An Ordinance Authorizing the Village Manager to Enter into a Contract with Collett Sealcoating for Crack Sealing and Declaring an Emergency

Ms. Dedden made a motion to waive the two reading rule for Ordinance No. 2018-038 and Mr. Isaacs seconded the motion.

Motion – Dedden
Second – Isaacs

Roll Call – 7 yeas

Mr. Blankenship made a motion to adopt Ordinance No. 2018-038 and Declaring an Emergency. This was seconded by Mr. Gallagher.

Motion – Blankenship
Second – Gallagher

Roll Call – 7 yeas

Ordinance No. 2018-039

An Ordinance Amending the Village of Waynesville Personnel Policy Manual Regarding Education Reimbursement

The following changes were requested:

- (b) after the word requested make it a comma and lower-case t for “the”
- (c) remove the 3 from in front of employee and at the end add “signed by the Village Manager”

Mr. Colvin made a motion to have the first reading of Ordinance No. 2018-039 as amended and Ms. Dedden seconded the motion.

Motion – Colvin
Second – Dedden

**Roll Call – 6 yeas, Colvin, Dedden, Isaacs, Kaan, Stubbs, Gallagher
1 nay, Blankenship**

Second Reading of Ordinances and Resolutions

None

Executive Session

None

Mr. Blankenship made a motion to adjourn the meeting at 8:58 p.m. and all were in favor.

Date: *Sept 5 2018*