

**Village of Waynesville
Council Meeting Minutes
April 6, 2020 at 7:00 p.m.**

Present: Mayor Earl Isaacs
Mr. Brian Blankenship
Mr. Chris Colvin
Ms. Joette Dedden
Mr. Zack Gallagher
Mr. Troy Lauffer
Mrs. Connie Miller

Village Staff Present: Jeff Forbes, Law Director; Gary Copeland, Village Manager and Public Safety Director; and Jamie Morley, Clerk of Council

CLERK'S NOTE- This is a summary of the Village Council Meeting held on Monday, April 6, 2020. Due to Covid-19, this meeting was a teleconference using Zoom which is allowable by Ohio HB 197. The public and Council members accessed the meeting through dialing (253) 215-8782 and imputing the code 851 812 452 and entering password 823415 or by visiting the website: <https://zoom.us/j/851812452?pwd=elpnTng3bmhQY0h0U0NaanNJNDRSQT09>.

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Mayor Isaacs called the meeting to order at 7:00 p.m.

Mayor Acknowledgements

Mayor Isaacs expressed his hopes that everyone in the community of Waynesville is staying safe and healthy during the Covid-19 pandemic and the end is soon.

Disposition of Previous Minutes

Ms. Dedden made a motion to approve the March 16, 2020 minutes as written and Mr. Blankenship seconded the motion.

Motion – Dedden
Second – Blankenship

Roll Call – 7 yeas

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Public Recognition

None

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Old Business

None

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Reports

Finance

Finance Committee will meet on April 23 at 5:00 p.m. using Zoom.

Public Works Report

Public Works met this evening and discussed ongoing projects in the Village. Staff is doing a great job of keeping Council informed.

Special Committee Report

Mr. Isaacs reported that he has not heard of any upcoming Warren County Municipal League meetings.

Community Events met and advised the Village Manager to share the recommendations of insurance requirements onto the Chamber of Commerce. Chief Copeland stated he has not heard a response.

Village Manager Report

- The government building has been locked down and a copy of the notice has been posted on the door and web site. Staff is practicing social distancing with coworkers and the public. Also, a rotating working schedule has been implemented to further minimize contact within staff.
- Walt Biggs has started working on the PRV vault on the Warren County emergency connection. Mr. Biggs also repaired a fire hydrant near the Girl Scout Camp that had been hit by a motorist.

- Nathan from PCI has started to order supplies for the electrical upgrades to the wellfield. Ask that Council passes this ordinance as an emergency so he can begin work immediately.
- Street Department has been cleaning out catch basins to ensure good drainage during the spring rains.
- Provided a list of catch basins that are to be replaced this summer. The plan is to tackle the worse ones first. Please let me know if there are any other basins not on the list if you believe they are in worse condition.
- Asking to pass the ordinance for the purchase of new lawn mowers as an emergency.
- Working with Charlie from Epanel to set up a temporary water hauling station while the Sawyer building is being demolished. That building will be moved and become the permanent water hauling station. Will look into the possibility of incorporating bricks from the old sawyer building to make it integrate better with downtown Waynesville.
- The Street Department has put up the American flags to show solidarity during these trying times.

Police Report

- Mayor's Court report and Dispatch calls for service for March have been provided.
- Provided police with new protocol due to Covid-19.
- Provided PPE for the officers and staff including masks, gloves, thermometers, and eye protection.

Financial Director Report

None

Law Report

- House Bill 197 passed which allowed for some changes to the open meeting laws. Public meetings are permitted to be held via telecom as long as the state has declared an emergency and the public is notified and able to join in the meetings.
- Ohio election was postponed after the Director of Health closed the polls, this happened after the last Council meeting.

New Business

Chief Copeland asked for Council's approval to use the unused portion of the government building in the basement to set up a small training facility for staff. He noted that this is commonly done at other police and fire stations. He also stated that this would help with employee retention, staff productivity, improvement in mental health, and a healthier staff means less sick time used.

Ms. Dedden asked if Chief Copeland would be available to help train individuals, which Chief Copeland responded that he would be more than happy to help set up training regiments.

Mr. Gallagher stated that he agrees with the notion to limit staff exposure to outside factors. He also would like Chief Copeland to see if the Village's insurance carrier would provide a health and wellness discount. Mr. Lauffer stated he agreed with the idea but asked about accountability. Chief Copeland stated he has spoken with employees and all are very excited about the possibility of a fitness center.

Mr. Colvin asked if it was appropriate to vote on this issue if the Council members would get to benefit by using the facility. Mr. Forbes stated that the Village Manager has the authority to spend up to \$24,999 without approval of Council, therefore no legislation is needed. Chief Copeland stated that he just wanted to let Council know what he was doing and make sure they would be okay with him to move forward.

Ms. Dedden made a motion to have the Village Manager to move forward with a Health and Wellness program for Village employees not to exceed \$24,999 and was seconded by Mr. Blankenship.

Motion – Dedden
Second – Blankenship

Roll Call – 7 yeas

Legislation

First Reading of Ordinances and Resolutions

Ordinance No. 2020-020

Authorizing the Village Manager to Enter into a Contract with MTD Products Company in an Amount not to Exceed \$23,998.40 for the Purchase of Two Cub Cadet Mowers and Declaring an Emergency

Ms. Dedden made a motion to waive the two-reading rule for Ordinance 2020-020 and declare an emergency and was seconded by Mr. Gallagher.

Motion – Dedden
Second – Gallagher

Roll Call – 7 yeas

Ms. Dedden made a motion to adopt Ordinance 2020-020 as an emergency and was seconded by Mr. Gallagher.

Motion – Dedden
Second – Gallagher

Roll Call – 7 yeas

Ordinance 2020-021

District Wide Replacement of Type an Anchor Assembly Guardrail on NHS Local Routes, to Include a Portion of SR 42 in The Village of Waynesville and Declaring an Emergency

Ms. Dedden made a motion to correct Ordinance 2020-021 to read SR 42 instead of SR 4 and Mrs. Miller seconded the motion.

Motion – Dedden
Second – Miller

Roll Call – 7 yeas

Mr. Colvin asked where this legislation originated. It was explained that ODOT provided the legislation and this form of legislation is commonly used and preferred by ODOT. Mr. Forbes stated he believed that SR4 was a typographical error and if there is an issue with the correction to change it to SR 42, ODOT will notify the Village.

Ms. Dedden made a motion to waive the two-reading rule for Ordinance 2020-021 and declare an emergency and was seconded by Mrs. Miller.

Motion – Dedden
Second – Miller

Roll Call – 7 yeas

Mr. Colvin made a motion to adopt Ordinance 2020-021 as an emergency and was seconded by Mr. Gallagher.

Motion – Dedden
Second – Gallagher

Roll Call – 7 yeas

Second Reading of Ordinances and Resolutions

Ordinance No. 2020-018

Authorizing the Village Manager to Enter into a Contract with PCI Services in an Amount Not to Exceed \$72,000 for Electrical Upgrades to the Wellfield

Ms. Dedden made a motion to adopt Ordinance 2020-018 as an emergency and was seconded by Mr. Gallagher.

Motion – Dedden
Second – Gallagher

Roll Call – 7 yeas

Ordinance No. 2020-019

An Ordinance Authorizing the Disposal of Obsolete, Unneeded and Unfit for Public Use Personal Property Pursuant to R.C. 721.15

Ms. Dedden made a to adopt Ordinance 2020-019 as an emergency and was seconded by Mr. Colvin.

Motion – Dedden
Second – Colvin

Roll Call – 7 yeas

Executive Session

None

Ms. Dedden made a motion to adjourn at 7:57 p.m. and was seconded by Mrs. Miller, all were in favor.

Date:

April 21, 2020

James J. Miller, Clerk of Council