

**Village of Waynesville  
Council Meeting Minutes  
March 16, 2020 at 7:00 p.m.**

Present: Mayor Earl Isaacs  
Mr. Brian Blankenship  
Mr. Chris Colvin  
Ms. Joette Dedden  
Mr. Zack Gallagher  
Mr. Troy Lauffer  
Mrs. Connie Miller

Village Staff Present: Jeff Forbes, Law Director; Gary Copeland, Village Manager and Public Safety Director; and Jamie Morley, Clerk of Council

*CLERK'S NOTE- This is a summary of the Village Council Meeting held on Monday, March 16, 2020. This meeting was a teleconference using Zoom. Due to Covid-19, the public and Council members accessed the meeting through dialing (253) 215-8782 and inputting the code 743 166 139 or by visiting the website: <https://zoom.us/j/743166139?pwd=MEExUlhoTXZUWUxXVkY1YXlnaDFHZZ09>.*

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Mayor Isaacs called the meeting to order at 7:00 p.m.

**Mayor Acknowledgements**

Mayor Isaacs expressed his hopes that the community of Waynesville stays safe and healthy during the Covid-19 pandemic.

Mrs. Miller also wanted to acknowledge all the innovative ideas and actions of the citizens to be thoughtful and helpful to their neighbors in need during these uncertain times.

**Disposition of Previous Minutes**

Ms. Dedden made a motion to approve the March 2, 2020 minutes as written and Mr. Blankenship seconded the motion.

Motion – Dedden  
Second – Blankenship

**Roll Call – 7 yeas**

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**Public Recognition**

None

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**Old Business**

None

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**Reports**

**Finance**

Finance Committee will meet on March 26 at 5:00 p.m.

**Public Works Report**

Public Works will meet on April 6 at 6:00 p.m. The meeting will discuss Well 9 and electrical upgrades to the wellfield.

**Special Committee Report**

Parks and Recreation Board scheduled on March 23 at 6:30 p.m. is postponed.

The Working Session of Council scheduled for March 16, 2020 was also cancelled due to Covid-19.

Mr. Isaacs reported that he is still waiting to see if the Warren County Municipal League meeting is still scheduled for tomorrow.

**Village Manager Report**

- Well 9 tested high in manganese and iron. These numbers were over the recommended limit from the EPA. We are still waiting to hear back from the EPA but suspect they will require a filtration system. If this is the case it may be best to abandon Well 9 as the low pumping capacity does not justify the cost of a filtration system.

- Ordinance tonight to award the electrical upgrade of the wellfield to PCI. They had the lowest bid and were referred by Al Boone.
- Received a bid to demo the Sawyer building and should be receiving another quote by Wednesday. Spoke with Charlie Koehler of Epanel and he said he can set up a portable bulk station at a fire hydrant while the demo and reconstruction of the Sawyer building is taking place. He is putting together a quote for the temporary shelter and the reconstruction of the hauling station.
- Currently putting together a list of catch basins that need to be replaced.
- Looking at replacing the mowers and have an ordinance tonight to place the old ones on surplus to trade in and provided a quote for new mowers at state bid with trade in.
- The electric boxes have been removed from the poles on Main Street. The Chamber is making sure that it is listed in the contract to take these down immediately after the Sauerkraut Festival.

### **Police Report**

- February Mayor's Court Report has been provided.
- On March 11 the Miami Valley K9 Association did a drug search of Wayne Local Schools.
- Due to Covid-19, the government center has been secured for the protection of staff and limit face to face contact with the public. A public notice has been placed on the door, Facebook and web site.
- New protocol has been implemented for the officers to limit exposure and encourage social distancing.
- Emergency Management should be providing face masks and gloves for the officers.

Mr. Lauffer asked where the Village Manager was looking at purchasing the new mowers. Chief Copeland responded the quotes were state bid and were from the local business in Corwin.

Ms. Dedden made a motion for the Village manger to move forward with purchasing new lawn mowers for the Village and was seconded by Mrs. Miller.

Motion – Dedden

Second – Miller

**Roll Call – 7 yeas**

Ms. Dedden made a motion to adopt Resolution 2020-017 as an emergency and was seconded by Mr. Colvin.

Motion – Dedden  
Second – Colvin

**Roll Call – 7 yeas**

**Ordinance No. 2020-018**

Authorizing the Village Manager to Enter into a Contract with PCI Services in an Amount Not to Exceed \$72,000 for Electrical Upgrades to the Wellfield

Mr. Gallagher made a motion to have the first reading of Ordinance 2020-018 and was seconded by Mrs. Miller.

Motion – Gallagher  
Second – Miller

**Roll Call – 7 yeas**

**Ordinance No. 2020-019**

An Ordinance Authorizing the Disposal of Obsolete, Unneeded and Unfit for Public Use Personal Property Pursuant to R.C. 721.15

Mr. Gallagher made a motion to have the first reading of Ordinance 2020-019 and was seconded by Mr. Lauffer.

Motion – Gallagher  
Second – Lauffer

**Roll Call – 7 yeas**

**Second Reading of Ordinances and Resolutions**

**Ordinance No. 2020-013**

Authorizing the Village Manager to Enter into a Contract with Brydge Payment, Llc Related to Credit Card Processing for Mayor’s Court and Declaring an Emergency

Ms. Dedden made a motion to adopt Ordinance 2020-013 as an emergency and was seconded by Mr. Lauffer.

Motion – Dedden  
Second – Lauffer

**Roll Call – 7 yeas**

**Ordinance No. 2020-014**

Mr. Colvin also wanted to ensure staff had been keeping up with a regular schedule of maintenance on the vehicles. Chief Copeland assured Council that the Street Department has been doing a very good job of this.

Mr. Gallagher asked if the quote from Winelco and PCI were the same specifications as the quotes differed greatly in price. Chief Copeland stated that each bid was for the exact same specifications. Mr. Colvin also wanted to ensure that the quote was still good after the expiration date of March 11. Chief Copeland explained that staff had spoken to PCI and explained that the Council meeting was after that date and PCI would honor the quoted bid. He also elaborated that the bid amount may go down if Council decides to not pursue Well 9.

### **Financial Director Report**

- Bank Reconciliation for February has been provided.
- Both the LGS (Local Government Seminar) and Public Records Training has been postponed.

### **Law Report**

Mr. Colvin asked if the in-person election scheduled for tomorrow, March 17, 2020, has been postponed. Mr. Forbes stated that Governor Dewine is seeking in-person voting to be postponed by filing an injunction. However, the court had ruled the governor did not have the authority to change the election date. As of right now, voting should go on as scheduled for tomorrow.

### **New Business**

None

### **Legislation**

#### **First Reading of Ordinances and Resolutions**

##### **Resolution No. 2020-017**

A Resolution Adopting the Permanent Appropriations for the Village of Waynesville for Calendar Year 2020 and Declaring an Emergency

Ms. Dedden made a motion to waive the two-reading rule and declare an emergency for Resolution 2020-017 and was seconded by Mrs. Miller.

Motion – Dedden

Second – Miller

**Roll Call – 7 yeas**

Ms. Dedden made a motion to adopt Resolution 2020-017 as an emergency and was seconded by Mr. Colvin.

Motion – Dedden  
Second – Colvin

**Roll Call – 7 yeas**

**Ordinance No. 2020-018**

Authorizing the Village Manager to Enter into a Contract with PCI Services in an Amount Not to Exceed \$72,000 for Electrical Upgrades to the Wellfield

Mr. Gallagher made a motion to have the first reading of Ordinance 2020-018 and was seconded by Mrs. Miller.

Motion – Gallagher  
Second – Miller

**Roll Call – 7 yeas**

**Ordinance No. 2020-019**

An Ordinance Authorizing the Disposal of Obsolete, Unneeded and Unfit for Public Use Personal Property Pursuant to R.C. 721.15

Mr. Gallagher made a motion to have the first reading of Ordinance 2020-019 and was seconded by Mr. Lauffer.

Motion – Gallagher  
Second – Lauffer

**Roll Call – 7 yeas**

**Second Reading of Ordinances and Resolutions**

**Ordinance No. 2020-013**

Authorizing the Village Manager to Enter into a Contract with Brydge Payment, Llc Related to Credit Card Processing for Mayor's Court and Declaring an Emergency

Ms. Dedden made a motion to adopt Ordinance 2020-013 as an emergency and was seconded by Mr. Lauffer.

Motion – Dedden  
Second – Lauffer

**Roll Call – 7 yeas**

**Ordinance No. 2020-014**

Authorizing a Health Insurance Plan for Village Employees

Ms. Dedden made a motion to adopt of Ordinance 2020-014 and was seconded by Mr. Blankenship.

Motion – Dedden

Second – Blankenship

**Roll Call – 7 yeas**

**Resolution No. 2020-015**

Requesting Information from County Auditor for Purposes of Evaluating and Levying a Tax Exceeding the 10-Mill Limitation (New 2.0 Mill Street Levy) and Declaring an Emergency

Mr. Colvin made a motion to adopt Resolution 2020-015 as an emergency and was seconded by Ms. Dedden.

Motion – Colvin  
Second – Dedden

**Roll Call – 7 yeas**

**Resolution No. 2020-016**

Requesting Information from County Auditor for Purposes of Evaluating and Levying a Tax Exceeding the 10-Mill Limitation (New 4.0 Mill Street Levy) and Declaring an Emergency

Mrs. Miller made a motion to adopt Resolution 2020-016 and declaring an Emergency and was seconded by Mr. Colvin.

Motion – Miller  
Second – Colvin

**Roll Call – 7 yeas**

At this time, Mr. Colvin asked to reschedule the Community Events Committee for a telecom meeting for Monday, March 23 at 6:00 p.m. concerning insurance requirements for the Sauerkraut Festival. The committee members agreed to this time and Ms. Morley was tasked to arrange the meeting and properly advertise.

**Executive Session**

None

Ms. Dedden made a motion to adjourn at 7:59 p.m. and was seconded by Mr. Colvin, all were in favor.

Date: 4/7/2020

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JIMMY MORLEY, CLERK OF COUNTY