

**Village of Waynesville
Council Meeting Minutes
January 6, 2020 at 7:00 p.m.**

Present: Mayor Earl Isaacs
Mr. Brian Blankenship
Mr. Chris Colvin
Ms. Joette Dedden
Mr. Zack Gallagher
Mr. Troy Lauffer (Appointed)
Mrs. Connie Miller

Village Staff Present: Jeff Forbes, Law Director; Gary Copeland, Village Manager and Public Safety Director; and Jamie Morley, Clerk of Council

***CLERK’S NOTE-** This is a summary of the Village Council Meeting held on Monday, January 6, 2020.*

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Chief Copeland called the meeting to order at 7:00 p.m.

Mr. Forbes swore in newly elected Mayor of Waynesville, Earl Isaacs.

Mr. Forbes swore in newly elected Council members, Joette Dedden, Zack Gallagher, and Connie Miller.

Roll Call – 6 present

Ms. Dedden made a motion to appoint Mr. Troy Lauffer to Mr. Isaacs’s vacated seat on Council for the remaining two-year term and was seconded by Mr. Gallagher

Motion – Dedden
Second – Gallagher

Roll Call – 6 yeas

Mr. Forbes swore in appointed Council member, Troy Lauffer.

Mayor Acknowledgements

Mayor Isaacs thanked all those that supported him and that he looks forward to serving the community. He then read a letter of thanks from former Mayor Stubbs for the proclamation presented to him at the last Council meeting.

Disposition of Previous Minutes

Mr. Colvin made a motion to approve the minutes as written for the Council meeting on December 16, 2019 at 7:00 p.m. and Mr. Blankenship seconded the motion.

Motion – Colvin
Second – Blankenship

Roll Call – 7 yeas

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Public Recognition

At this time, Chief Copeland honored Corporal Jeff Little with the 2019 Officer of the Year Award. Chief Copeland stated that Cpl. Little has been with the department as a reserve officer since 2007. He is a top-notch officer and an exceptional role model to all reserve officers. Cpl. Little thanked Council and Chief Copeland for the honor and stated it is a privilege to serve the great community of Waynesville.

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Old Business

None

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Reports

Finance

Finance Committee will be having a working session on Thursday, January 16, 2020 at 6:00 p.m. Ms. Dedden asked that all of Council be present as the Finance Director, Kitty Crockett will be going over the basics of government accounting and the Village’s finances. It would be a great opportunity to ask questions.

Public Works Report

Public Works meeting scheduled for January 6th, 2020 was cancelled due to lack of quorum.

Special Committee Report

Mr. Colvin asked to have a working session of Council to include subcommittees. This would be a good opportunity to get everyone together, have a meet and greet, and to go over the goals of the upcoming year. He asked that this be scheduled for February 18 at 6:00 p.m. prior to the normal Council meeting. Council agreed this would be beneficial.

Mr. Colvin would like to set up a meeting with the Parks and Recreation Board to go over budget and goals for the upcoming year. There are currently 3 members on the committee which would make a quorum for the first time in years.

Mr. Colvin suggested scheduling a follow up meeting with the Community Events Committee to finalize the insurance requirements for larger events.

Village Manager Report

- Congratulations to the Mayor and new Council members. Look forward to working with you in the upcoming year.
- Renewed the bond for the Mayor's Court Clerk, Ashley.
- The Streets Department completed leaf pickup. They also repaired the wall in the conference room and other maintenance duties around the properties.
- Currently working with Scott Brown from ODOT to see about ODOT selling the landlocked property at the corner of Route 73 and N. Main to McDonalds. This is not being maintained and therefore falls to the Village to keep up the maintenance. Also spoke with ODOT about a light at North St and Route 42. ODOT has grant funding for roundabouts but may entertain the idea of a light if the Village were to assume all financial responsibility. Plan to move forward and get cost estimates.
- Moving forward with the PRV vault off Route 73 at the County connection. Met with the property owner whose yard the vault is being placed in. He was not happy with the idea but assured him the Village would make sure the drainage and restoration are done properly. Please consider amending the agenda to include an emergency ordinance that awards the project to Walt Biggs. Mr. Biggs had the lowest bid and has done quality work for the Village in the past.
- The staff Christmas party was a great time for all.

- Thank-you letters were sent out to the businesses that contributed gift cards for the Christmas party.
- Received a letter from the current tenants of the Locke Up that they are planning to terminate the lease. Asking Council if they would like to continue to lease the Locke up or see about selling the property.
- Met with David Wood about emergency sirens for the Village. It does not appear there are any current grants available to help fund the project. The cost will be approximately 26K. Mobilcom will be conducting tests for coverage to see where the best place would be to place the siren. Will follow up with Council after the tests are conducted.

Police Report

- December's calls of service and Mayor's Court year-end review have been provided.
- Presented a class on the dangers of social media to students of Transitional Living at Quaker Heights.

Financial Director Report

- Working on year end. Still waiting for bank statements to get the "Certificate of the Total Amount from all sources Available for Expenditures and Balances" from the County Auditor.
- Thursday, January 16 at 6 p.m. there will be educational training on funds, revenues, expenditures, and budgeting. All of Council should attend.

Law Report

Nothing to report. State Legislature has been on holiday so nothing to report from that level.

New Business

Mayor Isaacs made a motion to nominate Ms. Dedden as President Pro Tempore and was seconded by Mr. Blankenship.

Motion – Isaacs
Second – Blankenship

Roll Call – 7 years

Ms. Dedden made a motion to amend the agenda to include Ordinance 2020-005 as an emergency and was seconded by Mr. Lauffer.

Motion – Dedden

Second – Lauffer

Roll Call – 7 yeas

Legislation

First Reading of Ordinances and Resolutions

Ordinance No. 2020-001

Authorizing the Mayor to Execute an Amendment to the Employment Agreement with Gary L. Copeland

Ms. Dedden made a motion to have the first reading of Ordinance 2020-001 and was seconded by Mr. Colvin.

Motion – Dedden

Second – Colvin

Roll Call – 7 yeas

Ordinance No. 2020-002

Authorizing the Village Manager to Execute an Amendment to the Employment Agreement with Kitty Crockett

Ms. Dedden made a motion to have the first reading of Ordinance 2020-002 and was seconded by Mrs. Miller.

Motion – Dedden

Second – Miller

Roll Call – 7 yeas

Ordinance No. 2020-003

An Ordinance Appointing Robert Kaufman to Serve as Magistrate of the Village of Waynesville Mayor’s Court and Authorizing the Village Manager to Execute any Necessary Contract Related to the Appointment and Declaring an Emergency

Ms. Dedden made a motion to waive the two-reading rule for Ordinance 2020-003 and declaring an emergency and was seconded by Mr. Blankenship.

Motion – Dedden

Second – Blankenship

Roll Call – 7 yeas

Mr. Dedden made a motion to adopt Ordinance 2020-003 and declaring an emergency and was seconded by Ms. Colvin.

Motion – Dedden

Second – Colvin

Roll Call – 7 yeas

At this time, Mr. Kauffman introduced himself to the Mayor and Council. He expressed his appreciation for the vote of confidence, and he looks forward to serving the Village.

Ordinance No. 2020-004

Authorizing the Transfer of \$300,000.00 from the Water Fund (5101) to the Water Capital Fund (5701) as Part of the Permanent 2020 Appropriations and Declaring an Emergency

Mrs. Miller made a motion to waive the two-reading rule for Ordinance 2020-004 and declaring an emergency and was seconded by Mr. Lauffer.

Motion – Miller
Second – Lauffer

Roll Call – 7 yeas

Ms. Dedden made a motion to adopt Ordinance 2020-004 and declaring an emergency and was seconded by Mr. Lauffer.

Motion – Dedden
Second – Lauffer

Roll Call – 7 yeas

Ordinance No. 2020-005

Authorizing the Village Manager to Enter into a Contract with Walt Biggs Excavating in an Amount not to Exceed \$73,000 for Material and Labor to Install New PRV Vault and Declaring an Emergency

Mr. Gallagher asked Chief Copeland if the vault could it be smaller. Chief Copeland stated that Mr. Biggs will look at smaller vaults that could house the proper equipment and still allow for work to be done on the equipment. Mr. Colvin wanted to thank Chief Copeland on contacting the property owner and helping to alleviate his concerns.

Mr. Colvin made a motion to waive the two-reading rule for Ordinance 2020-005 and declaring an emergency and was seconded by Ms. Dedden.

Motion – Colvin
Second – Dedden

Roll Call – 7 yeas

Mr. Colvin made a motion to adopt Ordinance 2020-005 and declaring an emergency and was seconded by Mr. Gallagher.

Motion – Colvin
Second – Gallagher

Roll Call – 7 yeas

Second Reading of Ordinances and Resolutions

None

Executive Session

None

Mayor Isaacs made a motion to adjourn at 7:51 p.m. and all were in favor.

Date: _____

Jamie Morley, Clerk of Council