

## **FINANCE COMMITTEE MEETING**

**May 10<sup>TH</sup>, 2017**

**6:02pm**

**Members present: Kimberley Kaan, Chair; Joette Dedden; Richard Elliott**

**Staff Present: Kitty Crockett, Finance Director; Jamie Morley, Clerk to Council**

**Guests in attendance: Dale Kaan, Dave Stubbs**

- **Ms. Dedden made a motion to approve the minutes for the April 12<sup>th</sup>, 2017 meeting, seconded by Mr. Elliott.  
3 Yeas**
- **Ms. Kaan asked about the Audit Status. Ms. Crockett informed everyone that the Auditors recently asked for more information; they needed the bank statements for Mayors Court.**
- **Appropriations: Ms. Kaan asked if the license fund money is appropriated for the repaving of Lytle Road. Ms. Crockett showed there was 80K in fund 2011 earmarked to repave Lytle money. The Finance Committee will need approximately 300K more appropriated for the change orders for Phase II on South Street and Marvin's Lane/Miami Street, and the repaving of Lytle Road.**
- **Ms. Morley asked about Community Garage Sale dates. The Committee informed her that it typically is the second weekend in July, but it is generally up to the Village Manger.**
- **Ms. Morley asked to go to a conference held by Ohio Municipal Clerk Association to get further training on records retention.**

**Ms. Kaan made a motion for Ms. Morley to attend Ohio Municipal Clerk Association conference training in July and was seconded by Ms. Dedden. 3 Yeas.**

- Ms. Crockett provided a list of all unappropriated funds in order to appropriate for the Main Street Phase II Change Orders, which Mr. Elliott estimated to be about 300K (220K unappropriated). It was determined that:
  1. 60K appropriated out of permissive (fund 2101) for Lytle Road.
  2. 80K out of fund 5110 streets (already appropriated)
  3. 160 K out of 5701 water capital

Ms. Morley will ask for an Emergency Ordinance from the law director to amend our certificate and Ms. Crockett will do the Exhibit for Ordinance.

- Ms. Kaan asked about the dumpster at Sawyer building. She wanted to know how often it was picked up, does the Streets Department need it, and are we in a contract?
- Ms. Kaan brought up the renewal of the Rumpke contract. She was concerned that the new contract had a 30 cent jump for the next two years. It was decided that the Village Manager should contact Rumpke and negotiate the price. It was suggested that since the trash fund has been built up over the years that next time there is an increase in trash fees for Rumpke, the rate the Village charges not go up.
- The Committee had a discussion on large meters and whether the Village should charge either a larger surcharge or a minimum usage fee. The problem with the large meters is that it serves many consumers but only pays one surcharge. Mr. Stubbs suggested figuring the difference by the area of the pipe. This is based on not so much what the account uses but what they can use. Ms. Morley will provide Mr. Elliott with a list of large meters and averages and Mr. Elliott will present a plan at the next Finance Meeting.
- Ms. Crockett is working on the budget for next year. She also provided a list of inactive funds that contain funds. She asked the Committee to look over the list and let her know what funds could be closed out.
- Ms. Kaan wanted to ensure that the Village Manager gets the letter out to cancel OPEC contract.

- Ms. Kaan asked all Committee members and Ms. Morley to download the billing regulations and make suggestions for the next Finance Committee meeting.
- The Committee decided that \$300 a month plus utilities would be sufficient to rent out the Lock-Up and have it advertised for a small office.
- Mr. Elliott made a motion to present an Ordinance to Council that increases the water rate by 3% and Ms. Dedden seconded. 3 Years.

The Committee adjourned at 7:46 pm.