

FINANCE COMMITTEE MEETING

February 15TH, 2017

6:04pm

Members present: Kimberley Kaan, Chair; Joette Dedden; Richard Elliott

Staff Present: Kitty Crockett, Finance Director; Jamie Morley, Clerk to Council

Guests in attendance: Dale Kaan, Dave Stubbs

- Ms. Dedden made a motion to approve the minutes as corrected (change 5101 capital to 5101 operating, spelling of Mr. O'Banion, and on the top paragraph last page add the property is currently zoned as light industrial) for the January 11th meeting, seconded by Mr. Elliott.
3 Years

New Business

- Brian Savage has sent an email that the Village currently owes \$47,000 for self-insured pooled deficient. If we withdraw prematurely then the Village pays \$66,000. It is possible the amount the Village owes could increase for deficient recovery. Mr. Savage says there are currently 160 entities still in the program. Kitty had contacted an insurance broker who did a package for Cedarville Township and she concluded that it would cost the Township 10K less to leave early and pay the penalty and get new insurance. Ms. Kaan stated she is concerned about being the last one in the plan. Mr. Elliott asked for documentation used to figure out the packet. Ms. Kaan wanted direction from the rest of the committee before going forward and with meeting the insurance broker and considering other options for employee health insurance. Both Mr. Elliott and Ms. Dedden agreed this was a good avenue to pursue.
- After reviewing of the contract with Warren County on water rates, Ordinance 2009-001, it was discovered the rate we charged Warren County has not been invoiced correctly since we raised the Village rates in June 2015 by 47%. The correct rate is \$3.39 per 1,000 gallons (a 47% increase). The Committee decided to send a note informing Warren County per the contract "whenever the VILLAGE modifies the fee(s) for

water service to customers within the VILLAGE, the fee(s) for the COUNTY shall be modified by the equal or lesser percentage.”

- The Committee also discussed the possibility of adding an amendment to include a reciprocal agreement.
- The Chamber sent a letter asking the Village to decorate Main Street for Christmas in the Village. They also sent a letter asking for in kind services. Ms. Kaan did the math for what the Village spent in 2016 for in kind services and she concluded that it was \$5,079 for events in downtown for labor alone. Labor for the Sauerkraut was \$13,731 and the Chamber sent a check for \$9,200. The Village spent \$270.90 for WMA events and \$276.32 for the Chamber besides Sauerkraut events. There are also the public bathrooms on top of that. They cost \$4,400 and we received \$3,685 from hotel tax. Mr. Stubbs calculated that the Village is spending about .8 to 1% of the Village’s general fund budget.
- Ms. Kaan checked the Auditor’s website and our Officer’s handbook on how to handle in-kind services. Mr. Colvin at one time suggested having an in-kind services fund. The only thing Ms. Kaan found that in-kind services were allowed was for patriotic or educational services.
- A motion was made to refer the Chamber’s request for decorating Main Street for Christmas in the Village to MOMs Committee by Ms. Kaan and Ms. Dedden seconded.
3 Yeas
- Ms. Kaan recommended adopting a services rate for Downtown events for future festivals. The consensus of the Chamber is that they do not want to pay the police directly. Currently the Village pays \$41 for a body. Mr. Elliott recommended charging \$50, which includes the car, gas, insurance. Mr. Stubbs asked about how to handle our Code that says a Reserve Officer can only be paid \$13.50 an hour. Ms. Kaan had spoken to our Law Director, Mr. Forbes, who recommended passing an ordinance comparable to how the 2016 Sauerkraut was handled.
- Ms. Dedden made a motion to recommend an ordinance to Council that when the police and public works are contracted to other entities but the Village is paying them the rate should be as follows: \$50 per hour for

police and \$35 per hour for public works and was seconded by Mr. Elliott.

3 Yeas

- Ms. Kaan said last year there was a total of 28 man hours to set up and knock down for streets department. Barricades and barrels are set up along 42 and 73, this is not something that volunteers could do from the festival.
 - Mr. Elliott recommended that the public works go out on the internet and get a free maintenance and inventory log for equipment.
 - Ms. Kaan asked about the pavers on Main Street. There are two shop owners that want to take up pavers and put cement in. Mr. Stubbs said the pavers and light posts were done using grant money and donations. This is something that has to be researched.
 - Ms. Kaan suggested police renewal up and a 5-mil street levy replacement. Mr. Elliott said that the police would be \$40,000 more than what the levy would take in. The question of having to go up against the school levy would make the Village levies passing less likely.
 - Mr. Stubbs asked the question of income tax versus street levy. Income tax only has the part of the community pay, retirees will not be paying for the street. He does not think that is fair.
 - Mr. Elliott suggested a 9-mil police levy and a 5-mil street levy and let the voters decide if they want levies or an income tax. Ms. Kaan wanted to remind everyone when there is a replacement levy, the Village loses 10% rollback from the state.
 - Mr. Stubbs asked if the Public Works Committee could come up with a plan for street repair. That way we have a plan of attack to show the residents and justify an increase in the levy.
 - Ms. Dedden made a motion to present to Council and Ordinance for a 7-mil Police Renewal and a 6-mil Street Levy to be placed on the November ballot and seconded by Mr. Elliott.
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3 Yeas

- There have been no volunteers for the Tax Appeals Board. The question is what do we do if the Village cannot get the three residents to join. Kitty is to talk with Mr. Forbes on what to do if we do not have one. Most likely they would go to County Court. The Tax Appeals Board also needs to approve the rules from RITA every year.
- Kitty informed the Committee that the audit is to start on March 6th and this is the Village's first UAN audit.
- It was agreed that both Kitty and Jamie will attend ALGS Conference on the 12th and 13th of April.
- Emergency ordinance to open a new fund number for the OPWC Grant. The Village is responsible for 26% of Phase II which will be taken out of water.
- It was agreed that the final appropriations will be ready for the next Council meeting.
- Kitty would like to put a contingency line item for 50K in water and general. This is only an emergency, and if the money is needed Kitty would have to come in front of Council to move the money.

The Committee decided to adjourn at 8:02 pm.